

## Policy on Retaking Courses

A student may repeat any course, up to a maximum of two times, until a grade of "C" or higher is obtained. "Credits attempted" and a corresponding letter grade will be recorded on the student's record each time the course is attempted. Only the grade corresponding to the final time that the course was completed will count toward the student's cumulative GPA. "Credits completed" for the course will be placed on the student's record as appropriate to the course credits and the grade obtained the final time that the student completes the course.