

# Refund Policy

Students with excess payments on their accounts will be eligible to receive a refund check. The College complies with distributing refunds to students within 14 days when a credit balance results from Title IV aid transmitted to the student's account, unless written authorization is on file in the Business Office.

If a student withdraws from the College and/or housing, all basic charges and selected special charges will be refunded on a pro-rata basis, through the fourth week of the semester. Charges will be prorated as outlined below:

End of first week of class	80%
End of second week of class	60%
End of third week of class	40%
End of fourth week of class	20%

Also, when a student withdraws, financial aid payments will be prorated based on the length of time enrolled.