

Return of Unearned Tuition Assistance Funds for Military Students

If a student receiving Tuition Assistance (TA) from the Department of Defense stops attending or withdraws from a class, Stillman will return any unearned Tuition Assistance funds on a proportional basis through at least the 60 percent portion of the period for which the funds were provided. The funds will be returned to the Military Department and not to the student/service member.

The returned TA funds will be calculated on a proportional basis as outlined below based upon the point during the semester when the student/service member stops attending or withdraws from the course.

15 Week Fall/Spring Semester

During Week 1	During Week 2	During Weeks 3 – 6	During Weeks 7 – 8	During Week 9	During Weeks 10 - 15
100%	80%	60%	40%	20%	No Return

The **60%** completion point for a typical 15-week semester is indicated in bold.

4 Week Summer I and Summer II Sessions

Days 1 - 2	Day 3	Days 4 - 9	Days 10 - 12	Day 13	Days 14 - 22
100%	80%	60%	40%	20%	No Return

The **60%** completion point for a 4-week summer session is indicated in bold.